



VOLUNTEER POSITION SIGN UP SHEET

Please indicate your choice of positions and/or events in your order of preference. Descriptions and responsibilities are enclosed. Please help us make this a successful and enjoyable preschool year. We are looking forward to working with you.
If you do not sign up, we will assign you duties as needed

THANK YOU!

Your Name _____

Child's Class

Child's Name _____

3's _____

Phone Number _____

4's _____

Choice # 1: _____

Choice #2: _____

Choice #3: _____

School Wide Volunteer Positions

1. Teacher Handbook & Curriculum Revision (Must Be On Executive Board)
2. Personal Shopper/Equipment & Supply
3. Scholastic Book Orders Coordinator
4. Maintenance (Repair Skills, Carpentry, Etc.)
5. Milk Delivery & Accounting (optional parents can help the school by donating to the milk fund)
6. Classroom Recycling

Event Coordinators

1. Coffee Hour Coordinators (Approximate Date, 1st week in September)
2. Fall Fundraising Coordinators (Approximate date, October)
3. Spring Fundraising Coordinators (Approximate date, March)
4. Open House Coordinators (Approximate Date, 3rd Saturday in January)
5. Graduation/Moving Up Ceremony Coordinators (Approximate Date, 2nd Saturday in June)-*Best Suited for Parents of 3 yr olds*

Class Positions

1. Parent Aide (3 per class)
2. Room Parent (1 per class)
3. Library Parent (2 per class)
4. Art Committee (2 per class)